

Wednesday, 13 September 2023

To: Members of the Overview and Scrutiny Committee and Appropriate Officers

NOTICE OF MEETING

You are hereby summoned to a meeting of the South Yorkshire Mayoral Combined Authority to be held at **South Yorkshire MCA, 11 Broad Street West, Sheffield, S1 2BQ**, on: **Thursday, 21 September 2023 at 2.00 pm** for the purpose of transacting the business set out in the agenda.



Martin Swales
Chief Executive and Head of Paid Service

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By entering the meeting room, you are consenting to be filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

Member Distribution

Councillor Tim Huggan (Chair)
Councillor Joshua Bacon
Councillor Jeff Ennis OBE
Councillor Barry Johnson
Councillor Douglas Johnson
Councillor Jane Kidd
Councillor Hannah Kitching
Councillor Zahira Naz
Councillor Sioned-Mair Richards
Councillor Ken Wyatt

Sheffield City Council
Rotherham MBC
Barnsley MBC
City of Doncaster Council
Sheffield City Council
City of Doncaster Council
Barnsley MBC
Sheffield City Council
Sheffield City Council
Rotherham MBC

Overview and Scrutiny Committee

Thursday, 21 September 2023 at 2.00 pm

Venue: South Yorkshire MCA, 11 Broad Street West, Sheffield, S1 2BQ



Agenda

Agenda Ref No	Subject	Lead	Page
1.	Welcome and Apologies	Chair	
2.	Urgent Items/Announcements	Chair	
3.	Items to be Considered in the Absence of Public and Press	Chair	
4.	Declarations of Interest by any Members	Chair	
5.	Reports from and Questions by Members	Chair	
6.	Questions from Members of the Public	Chair	
7.	Minutes of the Previous Meeting Held on 22nd June 2023	Chair	5 - 12
8.	Matters Arising/ Review of Action Log	Chair	13 - 18
9.	Review of latest Forward Plan of Key Decisions	Chair	19 - 30
10.	Committee Work Plan 2023/24	Chair	31 - 34
11.	Bus Franchising Assessment	Tim Taylor	35 - 42
12.	Tram Ownership Transfer	Tim Taylor	43 - 54
13.	Any Other Business	Chair	

Date of next meeting: Thursday, 14 December 2023 at 2.00 pm

At: South Yorkshire MCA, 11 Broad Street West, Sheffield, S1 2BQ

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OVERVIEW AND SCRUTINY COMMITTEE

MINUTES OF THE MEETING HELD ON:

THURSDAY, 22 JUNE 2023 AT 2.00 PM

**SOUTH YORKSHIRE MCA, 11 BROAD STREET WEST,
SHEFFIELD, S1 2BQ**



Present:

Councillor Joshua Bacon	Rotherham MBC
Councillor Jeff Ennis OBE	Barnsley MBC
Councillor Tim Huggan	Sheffield City Council
Councillor Douglas Johnson	Sheffield City Council
Councillor Hannah Kitching	Barnsley MBC
Councillor Zahira Naz	Sheffield City Council
Councillor Sioned-Mair Richards	Sheffield City Council
Councillor Ken Wyatt	Rotherham MBC

In Attendance:

Oliver Coppard	Mayor of South Yorkshire	
Martin Swales	Chief Executive and Head of Paid Service	SYMCA Executive Team
Gareth Sutton	Executive Director of Resources & Investment	SYMCA Executive Team
Steve Davenport	Director of Law and Governance	SYMCA Executive Team
Joseph Quinn	Innovation Project Director	SYMCA Executive Team
Tim Taylor	Director of Public Transport Operations	SYMCA Executive Team

Ellen Hinsley (Minute Taker)

Apologies:

Councillor Jane Kidd	City of Doncaster Council
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74 Welcome and Apologies

The Monitoring Officer opened the meeting, welcomed all Committee members, and noted apologies as above.

75 Nomination of Chair

Two Committee Members stood for the vacant position of Chair:

- Cllr Douglas Johnson
- Cllr Tim Huggan

Cllr Huggan was elected to the position with over half of the votes.

76 **Urgent Items/Announcements**

None.

77 **Items to be Considered in the Absence of Public and Press**

None.

78 **Declarations of Interest by any Members**

None.

79 **Reports from and Questions by Members**

None.

80 **Questions from Members of the Public**

None.

81 **Minutes of the Previous Meeting Held on 23 March**

RESOLVED that the minutes of the meeting held on 23 March 2023 be approved as a true record.

The Committee expressed their thanks to the outgoing Chair Cllr Colin Ross, and congratulated him on taking up the position of Lord Mayor of Sheffield City Council.

82 **Matters Arising/ Review of Action Log**

The Action Log was presented, and updates to open actions, and closed actions were noted.

Questions were asked around the future of the £2 bus fare cap extension beyond October 2023, and it was noted that policy decisions on this would be dependent on government funding and a decision on bus franchising.

On the impact report of the £2 fare cap, the Committee asked that the report be shared outside of meetings once completed, and that any feedback be incorporated into an updated report presented to the December meeting

ACTION: Director of Public Transport Operations.

RESOLVED that updates to the Action Log be noted.

83 **Review of latest Forward Plan of Key Decisions**

RESOLVED: that the Forward Plan of Key Decisions be noted.

84

Update on Transport

The Committee was provided with an update on Transport. The South Yorkshire bus network had undergone a turbulent period as a result of COVID-19, and Government had been providing short-term funding support to maintain services. Since this period, extensions to Government funding had largely been communicated at short notice, and a further funding extension of approximately £6.3 until March 2025 had recently been announced.

The MCA had therefore not used financial reserves which had been put aside to protect general services and school bus services, allowing the extension of the £2 fare cap until October 2024, and greater protection of priority services. However, the funding extension would not fund the total cost of at risk services across the network.

It was noted that, in comparison, West Yorkshire Combined Authority had received £77m worth of BSIP funding from Government to deliver its bus network.

This difference in funding was due to South Yorkshire not being awarded Bus Service Improvement Plan Plus (BSIP) funding, though it had bid for approximately £300m. It was noted that BSIP funding had originally been awarded for the transformation of bus networks but had subsequently been permitted for use in running day-to-day services.

The MCA was continuing to develop the quality of its bids for Government funding, and to lobby Government for additional support for the bus network, but had been advised that there is currently no funding available beyond what has been distributed.

The MCA was therefore working to develop a multi-year plan to determine how it will use available resource to support priority services, and concessions beyond September 2023, with a decision being taken by the MCA Board Meeting in July.

Questions were asked around the future of disabled persons bus passes, and the criteria for their allocation. A response was given that Local Authorities have a statutory obligation to provide disabled persons bus passes and are responsible for setting criteria for receipt. **ACTION: Director of Public Transport Operations** to circulate further information on qualification criteria for disabled persons bus passes.

Further detail was requested on how a longer-term plan would be developed for protecting the network. A response was given that following responses to a public consultation in October 2023, routes which serviced travel to school, workplaces and healthcare were prioritised for protection. In collaboration with the Local Authorities, this would now be revisited and each service would also be individually analysed, as well as the cost per passenger, assessment of equality impacts and options for backfilling any gaps.

ACTION: Director of Public Transport Operations to circulate information on

any processes followed when withdrawing or reinstating services to better support elected members to engage in this exercise.

It was asked how these difficulties align with the assessment of a Franchised Bus Service in South Yorkshire. A response was given that if approved a franchised service would take a significant amount of time to implement, but that stability of the network was a priority for the MCA regardless.

RESOLVED that the update on Transport be noted.

85

Mayoral Introduction

The Chair welcomed the Mayor to the meeting and invited him to address the Committee.

The Mayor gave an update to the Committee on his recent work including:

- Attendance at the Transport for the North (TfN) Board where he had discussed the Hope Valley Train line and services to Manchester Airport,
- Furthering the work of the Integrated Care Partnership,
- Development of Place Investment Plans alongside the Local Authorities.

A question was asked around public transport access to Manchester Airport from South Yorkshire. The Mayor gave a response that he was continuing to lobby TfN and train operators to restore connections to airports. He also noted the closure of Doncaster Sheffield Airport and the potential for transport links if it is re-opened.

Further detail was requested on the work of the Integrated Care Partnership. The Mayor responded that the Integrated Care Strategy had been launched, and a Health Action Advisory Panel had been established which was considering options for early years provision in the region. The Panel would produce a report advising Local Authorities on how to boost healthy life expectancy in the region.

It was asked whether the Mayor had yet met with Sheffield Young Carers

ACTION: The Mayor to follow this up.

Members asked about proposals to merge the responsibilities of the Mayor and the Police and Crime Commissioner. The Mayor responded that no decision had been made on this yet, but negotiations were ongoing with Home Office and Department for Levelling Up, Housing and Communities (DLUHC) officials. If this change was approved, a Mayor with Police and Crime Commissioner functions election would take place in South Yorkshire in May 2023. The Mayor welcomed engagement with local communities and stakeholders including the Scrutiny Committee on how this can function well. **ACTION: Chair** to include Police and Crime Commissioner on the Committee's work plan.

It was asked whether there were also ambitions to also combine the Fire Commissioner's role with the MCA. The Mayor responded that it would be too difficult to pursue this alongside Police and Crime Commissioner, but that the MCA would work with future Governments on what is possible.

A question was asked on Bus Franchising, and how the Mayor planned to ensure support across the region for a franchised model. The Mayor responded that he is committed to fixing public transport in South Yorkshire, and that his personal view is that this should be done through Bus Franchising, but needed to follow a statutory process the outcome of which cannot be predetermined. However, the process for taking a decision on this is lengthy, and he is committed to engaging partners throughout it.

A member raised difficulties experienced by users of buses such as lateness, cleanliness and antisocial behaviour. The Mayor agreed with these issues and attributed them to the privatisation of the bus network.

It was noted by a member that franchising does not bring more money in to the network, it was asked how this could be achieved. The Mayor stated his ambition to campaign for more Government funding, but noted that South Yorkshire is not presently able to raise money via a local precept to fund the network.

The Mayor stated that briefings could be provided to members to help them better understand how the bus network is operated.

86

MCA Review

A report on The MCA Review and New Governance Model was presented, and the growing significance of the Audit, Standards & Risk and Overview & Scrutiny Committees was highlighted.

A new governance model led by the Mayor and with Leaders holding portfolio responsibilities, with proposals to streamline decision making had been approved by the MCA Board in June.

It was asked whether the Leaders would receive additional allowances to deliver these new responsibilities. It was responded that they would not, but that Leaders would be well supported by Officers and Chief Executives in delivering this work.

It was asked whether the 8 portfolio areas had been allocated. A response was given that final confirmation of portfolios would be agreed by the MCA in September, but that the Mayor would be principally responsible for public transport.

Members raised questions about possible changes to the Overview & Scrutiny Committee. The Monitoring Officer noted that the Government was due to publish a new Scrutiny Protocol before the end of the year, which would influence the operation of the Scrutiny Committee.

ACTION: Chair to include Scrutiny Protocol on the Committee's work plan.

RESOLVED that the Update on the MCA Review be noted.

87

Place Based Investment Plans

The Committee was provided with an update on Place Based Investment Plans.

An overview was provided on the South Yorkshire Renewal Fund which was to be financed by the Gainshare settlement.

Gainshare funding is a long-term commitment which provides more flexibility than other funding streams. In addition, the MCA had been granted powers to borrow for all its functions which would allow the MCA to better time investment.

Each Local Authority had been asked to develop a Place Based Investment Plan, which provide a framework for prioritising investments across South Yorkshire to meet collective aspirations to grow the economy in a strong, green and fairer way.

It was noted that Sheffield City Council continued to develop its Place Based Investment Plan.

The MCA was currently supporting Local Authorities to bring forward these schemes for delivery.

A question was raised regarding the level of funding allocated to housing and infrastructure in the region. A response was given that the MCA was delivering a number of schemes and working with institutional investors in this area.

RESOLVED that the Update on Place Based Investment Plans be noted.

88

Investment Zone Update

The Committee was provided with an Investment Zone update.

An Investment Zone report was presented, which noted that at the Spring Budget 2023, the Chancellor had announced that 8 MCAs in England, including South Yorkshire, had been invited to co-design Investment Zone (IZ) proposals with Government.

The selected MCA areas could receive £80m of funding over five years beginning in 2024/25, to be used flexibly between spending and tax incentives.

DLUHC had confirmed 5 thematic gateways to be completed:

- Vision statement
- Lead sector and geography
- Governance and partnerships
- Intervention design
- Delivery approaches

Advanced Manufacturing had been proposed as South Yorkshire's lead sector, and a corridor between Sheffield city centre and Rotherham town centre had been identified for the special core. Opportunities for spaces in Rotherham and Doncaster were also being identified.

Geography, key interventions and use of funding would be agreed alongside Government in the coming weeks.

A final proposal would be agreed by the MCA Board.

RESOLVED that the Investment Zone update be noted.

I, the undersigned, confirm that this is a true and accurate record of the meeting.

Signed

Name

Position

Date

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Overview and Scrutiny Committee

Action Log from 19 January 2023



Open and Recently Completed Actions

Meeting Date	Minute No	Action	Action Owner	Update	Status
19/01/23	57	<p>South Yorkshire Renewal Fund</p> <p>ACTION: The Corporate Director Policy to attend a future meeting to discuss how success will be measured using the Outcomes Framework and key metrics.</p>	Felix Kumi-Ampofo	Corporate metrics to be addressed in end of year committee report, due at March Committee meeting.	Ongoing
19/01/23	57	<p>South Yorkshire Renewal Fund</p> <p>ACTION: The Executive Director of Finance & Investment to provide the Committee with regular updates on the South Yorkshire Renewal Fund and the projects coming forward</p>	Gareth Sutton		Ongoing
23/03/23	71	<p>Bus Funding Update</p> <p>It was asked whether incentives such as the £2 fare had encouraged patronage. A response was given that again this varied, but for longer journeys, where a £2 fare presented a greater saving to the passenger, increased use had been documented. Further, increase in tram use had been noted following the introduction</p>	Tim Taylor	Market research will be undertaken in October 2023 and again in October 2024 to evaluate the impact of the £2 fare. An interim report will be brought towards the end of the calendar year to provide an update.	Ongoing

Meeting Date	Minute No	Action	Action Owner	Update	Status
		of a £2 tram fare. ACTION: Director of Public Transport Operations to share the impact evaluation report on £2 fares at a future Committee meeting.		At the 6 th June Meeting the Committee agreed that the report be shared outside of meetings once completed, and that any feedback be incorporated into an updated report presented to the December meeting. Item now scheduled on the Committee workplan	
22/06/2023	84	Update on Transport ACTION: Director of Public Transport Operations to circulate information on any processes followed when withdrawing or reinstating services to better support elected members to engage in this exercise.	Tim Taylor	A verbal update to be provided at 21/09 Committee meeting.	Ongoing

Recently Completed Actions

Meeting Date	Minute No	Action	Action Owner	Update	Status
20/10/22	46	Mayoral Scrutiny A Healthy Life Expectancy Lead had been appointed to advance the work addressing Health inequalities across the region. This also linked with the work the Mayor would do as the new Chair of the Integrated Care Partnership.	Christine Marriott	Committee agreed to place on workplan as an informal briefing outside of Committee meeting cycle.	Complete

Meeting Date	Minute No	Action	Action Owner	Update	Status
		To add report on Health Inequalities to the work plan.			
22/06/2023	84	<p>Update on Transport</p> <p>Questions were asked around the future of disabled persons bus passes, and the criteria for their allocation. A response was given that Local Authorities have a statutory obligation to provide disabled persons bus passes and are responsible for setting criteria for receipt. ACTION: Director of Public Transport Operations to circulate further information on qualification criteria for disabled persons bus passes.</p>	Tim Taylor	Update included at Appendix A.	Complete
22/06/2023	85	<p>Mayoral Introduction</p> <p>It was asked whether the Mayor had yet met with Sheffield Young Carers ACTION: The Mayor to follow this up.</p>	Mayor Oliver Coppard	Mayoral team and Sheffield Young Carers have been put in touch to arrange a meeting.	Complete
22/06/2023	85	<p>Mayoral Introduction</p> <p>ACTION: Chair to include Police and Crime Commissioner on the Committee's work plan.</p>	Cllr Tim Huggan		Complete
22/06/2023	86	MCA Review	Cllr Tim Huggan		Complete

Meeting Date	Minute No	Action	Action Owner	Update	Status
		ACTION: Chair to include Scrutiny Protocol on the Committee's work plan.			

ENCTS Disabled Pass Applications

Documents accepted as proof for a disabled pass:

- Personal Independence Payment (PIP) letter which states a score of either 8 points or more in “Moving Around”, or 8 points or more in “Communicating”, or
- A letter from the Department for Work and Pensions (DWP) showing that you have been awarded “Higher Rate Mobility Component” of Disability Living Allowance (DLA), or
- Proof letter stating that you have been awarded a “Blue Badge”, or
- Copy of “Blue Badge” (we need to see name, photo and 'valid to' date which may be on opposite sides of the badge. If this is the case, please send a copy of both sides.), or
- Proof that you are receiving War Pensioner's Mobility Supplement, or
- A letter from your local authority (Barnsley MB Council, City of Doncaster Council, Rotherham MB Council or Sheffield City Council) confirming that you are entitled to a pass, or
- A completed Mental Health Transport Concession form signed and stamped by your psychiatrist (Barnsley MB Council only).

If you don't have any of the first six proofs, you will need to apply to your Local Authority to get a letter confirming your disability status. See your Local Council contact details on the Disabled Pass page for more information

<https://www.travelsouthyorkshire.com/en-gb/ticketsandpasses/disabled-pass>)

Disabled Passes are valid until your 66th birthday, after which you qualify for a Senior Pass instead (exception – this does not apply to Visually Impaired or +Carer Passes, you can have these at any age).

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Overview and Scrutiny Committee

Thursday, 21 September 2023

Forward Plan of Key Decisions

Is the paper exempt from the press and public?	No
Reason why exempt:	Not applicable
Purpose of this report:	Governance
Is this a Key Decision?	No
Has it been included on the Forward Plan of Key Decisions?	Not a Key Decision

Director Approving Submission of the Report:
Steve Davenport, Director of Legal and Governance

Report Author(s):
Sarah Pugh, Democratic Services Officer
Sarah.pugh@southyorkshire-ca.gov.uk

Summary

The forward plan has been prepared in accordance with The Combined Authorities (Overview and Scrutiny Committees Access to Information and Audit Committees) Order 2017 ('the Order') and will be published at least 28 days before the key decision is to be made.

The 2017 Order defines a key decision as a decision, which in the view of the Combined Authority's Overview and Scrutiny Committee is likely:

(i) To result in the Combined Authority or the Mayor to incur expenditure or savings of £1m, having regard to the Combined Authority's budget for the service or function to which the decision relates; or

(ii) To be significant in terms of its effects on persons living or working in an area comprising two or more wards or electoral divisions in the area of the Combined Authority.

Recommendation(s)

That the Overview & Scrutiny Committee:

1. Note the attached latest Forward Plan of SYMCA Key Decisions,
2. Recommend any areas for further scrutiny.

List of Appendices Included:

A Latest Forward Plan of Key Decisions

Forward plan of Key Decisions to be made: Forward Plan of all Key Decisions from January 2023

Date Published: 12 September 2023

Decision to be made:	What is the decision?	Planned Decision Date	Decision maker's name (or name of the board) & title:	Lead Officer name and contact details	Documentation for consideration & other relevant documents	Prohibitions/ Restrictions/ Exemptions
Award of South Yorkshire Supertram Embedded Rail Repairs (Polymer Sealant) Contract.	To award the contract to the winning tenderer. Estimated cost £2.2m	20/09/23	Executive Director of Transport	Pat Beijer Executive Director of Transport (Acting) pat.beijer@southyorkshire-ca.gov.uk	Delegated approvals paper	Not exempt
UK Shared Prosperity Fund - Barnsley Metropolitan Borough Council 2023/24 schemes	Approval of award(s) totalling up to £1.69m of UK Shared Prosperity Fund to Barnsley Metropolitan Borough Council to deliver Communities and Place, Local Business and People and Skills schemes for 2023/24.	26/09/23	Section 73 Officer	Sue Sykes Assistant Director - Funding, Monitoring and Reporting sue.sykes@southyorkshire-ca.gov.uk	Delegated Approvals Paper	Not exempt

Decision to be made:	What is the decision?	Planned Decision Date	Decision maker's name (or name of the board) & title:	Lead Officer name and contact details	Documentation for consideration & other relevant documents	Prohibitions/ Restrictions/ Exemptions
UK Shared Prosperity Fund - City of Doncaster Council 2023/24 schemes	Approval of award(s) totalling up to £2.09m of UK Shared Prosperity Fund to City of Doncaster Council to deliver Communities and Place, Local Business and People and Skills schemes for 2023/24.	26/09/23	Section 73 Officer	Sue Sykes Assistant Director - Funding, Monitoring and Reporting sue.sykes@southyorkshire-ca.gov.uk	Delegated approvals paper.	Not exempt
UK Shared Prosperity Fund - Rotherham Metropolitan Borough Council 2023/24 schemes	Approval of award(s) totalling up to £1.65m of UK Shared Prosperity Fund to Rotherham Metropolitan Borough Council to deliver Communities and Place, Local Business and People and Skills schemes for 2023/24.	26/09/23	Section 73 Officer	Sue Sykes Assistant Director - Funding, Monitoring and Reporting sue.sykes@southyorkshire-ca.gov.uk	Delegated Approvals Paper.	Not exempt

Decision to be made:	What is the decision?	Planned Decision Date	Decision maker's name (or name of the board) & title:	Lead Officer name and contact details	Documentation for consideration & other relevant documents	Prohibitions/ Restrictions/ Exemptions
UK Shared Prosperity Fund - Sheffield City Council 2023/24 schemes	Approval of awards of UK Shared Prosperity Fund to Sheffield City Council to deliver UK Shared Prosperity Fund Schemes for 2023/24.	26/09/23	Section 73 Officer	Sue Sykes Assistant Director - Funding, Monitoring and Reporting sue.sykes@southyorkshire-ca.gov.uk	Delegated Approvals Paper	Not exempt
Rural Shared Prosperity Fund - Barnsley Metropolitan Borough Council 2023/24 schemes	Approval of award of UK Shared Prosperity Fund to Barnsley Metropolitan Borough Council to deliver Rural SPF schemes for 2023/24.	26/09/23	Section 73 Officer	Sue Sykes Assistant Director - Funding, Monitoring and Reporting sue.sykes@southyorkshire-ca.gov.uk	Delegated Approvals Paper.	Not exempt
Rural Shared Prosperity Fund - City of Doncaster Council 2023/24 schemes	Approval of award(s) totalling up to £0.25m of UK Shared Prosperity Fund to Doncaster Metropolitan Borough Council to deliver Rural SPF schemes for 2023/24.	26/09/23	Section 73 Officer	Sue Sykes Assistant Director - Funding, Monitoring and Reporting sue.sykes@southyorkshire-ca.gov.uk	Board paper(s)	Not exempt

Decision to be made:	What is the decision?	Planned Decision Date	Decision maker's name (or name of the board) & title:	Lead Officer name and contact details	Documentation for consideration & other relevant documents	Prohibitions/ Restrictions/ Exemptions
UK Shared Prosperity Fund - City of Doncaster Council 2023/24 schemes	Approval of award(s) totalling up to £2.09m of UK Shared Prosperity Fund to City of Doncaster Council to deliver Communities and Place, Local Business and People and Skills schemes for 2023/24	26/09/23	Section 73 Officer	Sue Sykes Assistant Director - Funding, Monitoring and Reporting sue.sykes@southyorkshire-ca.gov.uk	Board paper(s)	Not exempt

Decision to be made:	What is the decision?	Planned Decision Date	Decision maker's name (or name of the board) & title:	Lead Officer name and contact details	Documentation for consideration & other relevant documents	Prohibitions/ Restrictions/ Exemptions
Tram Conductor Handheld Ticket Machines	<p>SYMCA will need to sell tram tickets when it takes back the operation of the tram system in March 2024 but the current equipment is obsolescent and the existing supplier has confirmed it is unable to support even medium-term usage due to PCI* regulations preventing a change of merchant acquirer/operator. The key on-tram retail channel will be a new Handheld ticket machine used by Conductors to sell paper tickets and accept passes and already-issued tickets in smart format (smart card or bar-codes App and paper tickets). [*Note – PCI Security Standards Council for global payments and data security]</p>	4/10/23	Executive Director of Transport	<p>Pat Beijer Executive Director of Transport (Acting)</p> <p>pat.beijer@southyorkshire-ca.gov.uk</p>	Delegated Approval Report.	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Decision to be made:	What is the decision?	Planned Decision Date	Decision maker's name (or name of the board) & title:	Lead Officer name and contact details	Documentation for consideration & other relevant documents	Prohibitions/ Restrictions/ Exemptions
UK Shared Prosperity Fund - Rotherham Metropolitan Borough Council 2023/24 schemes	Approval of award(s) totalling up to £1.65m of UK Shared Prosperity Fund to Rotherham Metropolitan Borough Council to deliver Communities and Place, Local Business and People and Skills schemes for 2023/24.	17/10/23	Section 73 Officer	Sue Sykes Assistant Director - Funding, Monitoring and Reporting sue.sykes@southyorkshire-ca.gov.uk	Decision paper.	Not exempt
Rural Shared Prosperity Fund - City of Doncaster Council 2023/24 schemes	Approval of award(s) UK Shared Prosperity Fund to City of Doncaster Council to deliver Rural SPF schemes for 2023/24.	17/10/23	Section 73 Officer	Sue Sykes Assistant Director - Funding, Monitoring and Reporting sue.sykes@southyorkshire-ca.gov.uk	Decision paper.	Not exempt
UK Shared Prosperity Fund - Sheffield City Council 2023/24 schemes	Approval to Award £1.20m 2023/24 UKSPF grant funding to SCC for Skills and Employability South Yorkshire project.	17/10/23	Section 73 Officer	Sue Sykes Assistant Director - Funding, Monitoring and Reporting sue.sykes@southyorkshire-ca.gov.uk	Decision paper.	Not exempt

Decision to be made:	What is the decision?	Planned Decision Date	Decision maker's name (or name of the board) & title:	Lead Officer name and contact details	Documentation for consideration & other relevant documents	Prohibitions/ Restrictions/ Exemptions
UK Shared Prosperity Fund - City of Doncaster Council 2023/24 schemes	Approval of award(s) totalling up to £2.09m of UK Shared Prosperity Fund to City of Doncaster Council to deliver Communities and Place, Local Business and People and Skills schemes for 2023/24.	17/10/23	Section 73 Officer	Sue Sykes Assistant Director - Funding, Monitoring and Reporting sue.sykes@southyorkshire-ca.gov.uk	Decision paper.	Not exempt
UK Shared Prosperity Fund - Barnsley Metropolitan Borough Council 2023/24 schemes	Approval of award(s) totalling up to £1.69m of UK Shared Prosperity Fund to Barnsley Metropolitan Borough Council to deliver Communities and Place, Local Business and People and Skills schemes for 2023/24.	17/10/23	Section 73 Officer	Sue Sykes, Sue Sykes Assistant Director - Funding, Monitoring and Reporting, Assistant Director - Funding, Monitoring and Reporting sue.sykes@southyorkshire-ca.gov.uk, sue.sykes@southyorkshire-ca.gov.uk	Decision paper.	Not exempt

Decision to be made:	What is the decision?	Planned Decision Date	Decision maker's name (or name of the board) & title:	Lead Officer name and contact details	Documentation for consideration & other relevant documents	Prohibitions/ Restrictions/ Exemptions
Rural Shared Prosperity Fund - Barnsley Metropolitan Borough Council 2023/24 Schemes	Approval of award(s) UK Shared Prosperity Fund to Barnsley Metropolitan Borough Council to deliver Rural SPF schemes for 2023/24.	17/10/23	Section 73 Officer	Sue Sykes Assistant Director - Funding, Monitoring and Reporting sue.sykes@southyorkshire-ca.gov.uk	Delegated Approvals Paper.	Not exempt
Contract award to infill the disused former railway tunnel under Woodbourn Rd Parkway Avenue Sheffield	SYMCA requires the services of a suitably qualified and experienced Company to undertake the design and repair works of the tunnel under Woodbourn Road and Parkway Avenue, Sheffield to prolong the life of the structure. Estimated value of contract £900k.	25/10/23	Executive Director of Transport	Pat Beijer Executive Director of Transport (Acting) pat.beijer@southyorkshire-ca.gov.uk	Public Transport Team (PTT) Approval Paper	Not exempt

Decision to be made:	What is the decision?	Planned Decision Date	Decision maker's name (or name of the board) & title:	Lead Officer name and contact details	Documentation for consideration & other relevant documents	Prohibitions/ Restrictions/ Exemptions
Submission of the Mass Transit Outline Business Case (OBC) to DfT	Approval to submit the Mass Transit Outline Business Case (OBC) to DfT as a funding bid for the works necessary to renew the Supertram network and allow its continued operation. If approved by DfT, the bid commits the MCA to deliver the renewal works, the benefits claimed and continue operation of the network.	14/11/23	Mayoral Combined Authority Board	Pat Beijer Executive Director of Transport (Acting) pat.beijer@southyorkshire-ca.gov.uk	Board Paper	Not exempt

Decision to be made:	What is the decision?	Planned Decision Date	Decision maker's name (or name of the board) & title:	Lead Officer name and contact details	Documentation for consideration & other relevant documents	Prohibitions/ Restrictions/ Exemptions
Statement of Accounts 21/22	This report seeks Board approval for the Annual Statement of Accounts and the Annual Governance Statement as presented in the appendices. Members are asked to note the findings of the external auditor and the endorsement of the Audit Standards and Risk Committee.	14/11/23	Mayoral Combined Authority Board	Gareth Sutton Executive Director of Resources & Investment Gareth.Sutton@southyorkshire-ca.gov.uk	Board paper.	Not exempt



Overview and Scrutiny Committee

Thursday, 21 September 2023

Overview & Scrutiny Committee Work Plan 2023/24

Is the paper exempt from the press and public?	No
Reason why exempt:	Not applicable
Purpose of this report:	Governance
Is this a Key Decision?	No
Has it been included on the Forward Plan of Key Decisions?	Not a Key Decision

Director Approving Submission of the Report:
Steve Davenport, Director of Legal and Governance

Report Author(s):
Sarah Pugh, Democratic Services Officer
Sarah.pugh@southyorkshire-ca.gov.uk

Summary

The MCA has been supporting the Overview and Scrutiny Committee to develop a robust and effective programme of work for the year.

A workshop was delivered with Committee members on 24th July 2023, which produced the attached draft Committee Work Programme (i.e. long-term agenda) for 2023/24.

This work programme focuses on the most significant upcoming change programmes at the MCA, and the areas of work which are high priorities for the Committee and South Yorkshire's Communities. It also remains flexible enough to accommodate any urgent, short-term issues that might arise during the year.

In addition to items for consideration at Committee meetings, the Committee also requested:

- That the Mayor to attend all meetings of the committee in person,

- That the Chair have an introduction meeting with the Mayor before the September Committee meeting,
- That where possible, the relevant portfolio holder attend Committee meetings in support of agenda items,
- Informal briefings in advance of significant items on upcoming agendas, such as on plans for tram ownership, Police and Crime Commissioner powers, and Bus Franchising,
- Informal briefings on some separate, lower-priority issues outside the cycle of Committee meetings.

The Overview & Scrutiny Committee is independent of the MCA Executive and the Scrutiny Officer will liaise with the Committee Chair and MCA Executive senior management to agree how best the Committee's requests to scrutinise the work of the MCA can be accommodated.

Recommendation(s)

That the Overview & Scrutiny Committee:

1. Approve the attached Committee Work Plan for 2023/24

List of Appendices Included:

- A. Committee Work Plan 2023/24

Overview & Scrutiny Committee Workplan 2023-24

September Board Meeting – Thursday 21st September 2023	
Internal paper deadline – Thursday 7th September 2023	
What?	How?
Bus Franchising	<ul style="list-style-type: none"> • Look at timelines and existing plans towards taking a decision • Preceded by an informal officer briefing via Teams
Tram Ownership	<ul style="list-style-type: none"> • Short, focussed update on plans and actions to date
Mayoral Scrutiny	<ul style="list-style-type: none"> • 5 Minute verbal update from Mayor • Followed by Committee questioning

December Board Meeting – Thursday 14th December 2023	
Internal paper deadline – Thursday 30th November 2023	
What?	How?
Police and Crime Commissioner Powers	<ul style="list-style-type: none"> • Update on plans towards implementation • To include some information on how other MCAs have undertaken this change • Preceded by an informal officer briefing via Teams
£2 Bus Fare Impact Evaluation	<ul style="list-style-type: none"> • Report shared informally for comment in October • Board Paper in December incorporating Committee feedback
Tram Ownership	<ul style="list-style-type: none"> • More detailed look at plans towards implementation • Preceded by an informal officer briefing via Teams
Active Travel	<ul style="list-style-type: none"> • Invitation to Ed Clancy to attend to give a verbal update, followed by Q&A
Mayoral Scrutiny	<ul style="list-style-type: none"> • 5 Minute verbal update from Mayor • Followed by Committee questioning

March Board Meeting – Thursday 14th March 2024**Internal paper deadline – Thursday 29th February 2024**

What?	How?
Transport Update	<ul style="list-style-type: none">• Specific detail to be confirmed• Preceded by an informal officer briefing via Teams if required
Analysis and implementation of Scrutiny Protocol	<ul style="list-style-type: none">• Report summarising Scrutiny Protocol requirements and recommended options for implementation• Preceded by an informal officer briefing via Teams
Committee End of Year Report	<ul style="list-style-type: none">• Summary of Committee's work in year and 'hand over' to incoming O&S Committee• Linked to development of MCA corporate performance metrics
Mayoral Scrutiny	<ul style="list-style-type: none">• 5 Minute verbal update from Mayor• Followed by Committee questioning

Items to be considered outside of formal Committee meetings

Health Inequalities Update	<ul style="list-style-type: none">• Short briefing provided via teams or a written briefing on Health Inequalities work to date
Community Transport	<ul style="list-style-type: none">• Short introduction Teams meeting to provision of community transport in South Yorkshire• Possibly followed by agenda item at future board meeting if required



Overview and Scrutiny Committee

Thursday, 21 September 2023

Bus Franchising Assessment

Is the paper exempt from the press and public?	No
Reason why exempt:	Not applicable
Purpose of this report:	Monitoring/Assurance
Is this a Key Decision?	No
Has it been included on the Forward Plan of Key Decisions?	No

Director Approving Submission of the Report:
Pat Beijer, Acting Executive Director of Transport

Report Author(s):
Charlie Hamilton, Consultant – Bus Franchising

Summary

To provide an overview of the Franchising Assessment process currently in progress for South Yorkshire.

Recommendation(s)

For the members of the Committee to note the content of the slides.

List of Appendices Included:

A Slides: SYMCA Bus Franchising Assessment Update

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SYMCA Bus Franchising Assessment Update

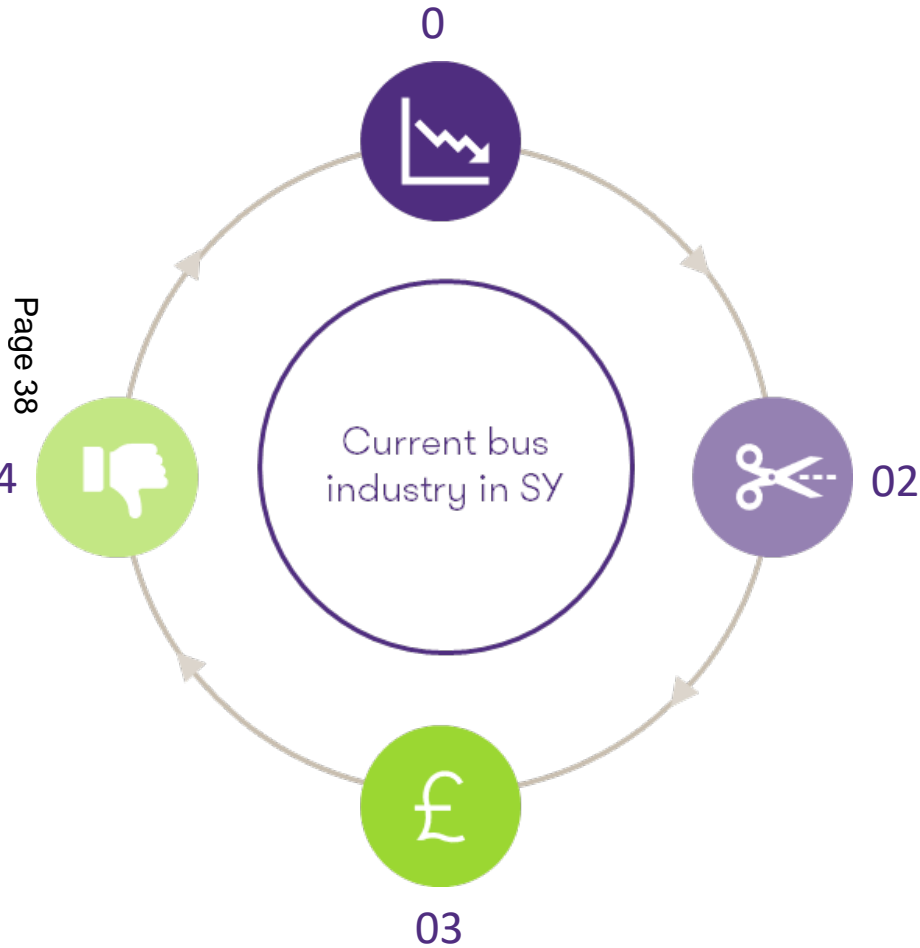
Overview & Scrutiny Committee

21 September 2023

Pat Beijer



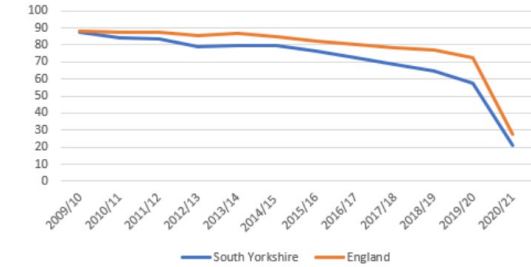
Historic Trend: The existing arrangements in the SY bus industry have contributed to a vicious cycle of a decline in patronage, cuts in services and a lack of investment.



01 Decline in Patronage

Bus usage has declined at a faster rate in SY than other comparable city regions and in England as a whole.

A decline in patronage contributes to lower profitability for bus operators which is already lower than in comparable markets.

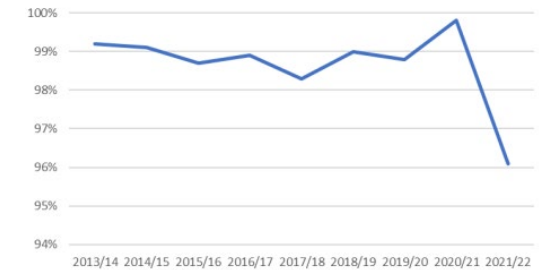


Passenger journeys per head of population, South Yorkshire and England

02 Cuts in services, performance and standards

Consequently, bus operators cut bus services, reduce performance standards and / or do not invest in its services, e.g. new fleet.

As a result of a lack of investment, **the average fleet age in SY is 11.5 years old.**

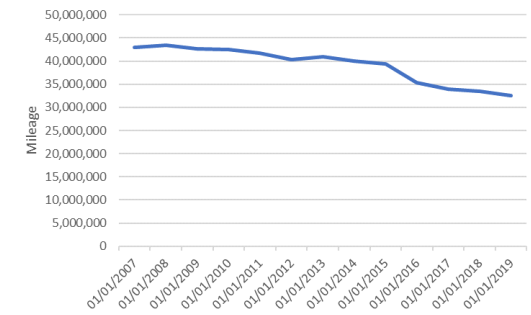


Percentage of bus services operated (reliability)

03 Further SYMCA subsidy or network decline

SYMCA is then confronted with either subsidising tendered services or letting the network decline.

In 2006-7, the network mileage was 43 million miles. By 2018-19, it had shrunk to only 32 million miles – a decline of 32%.



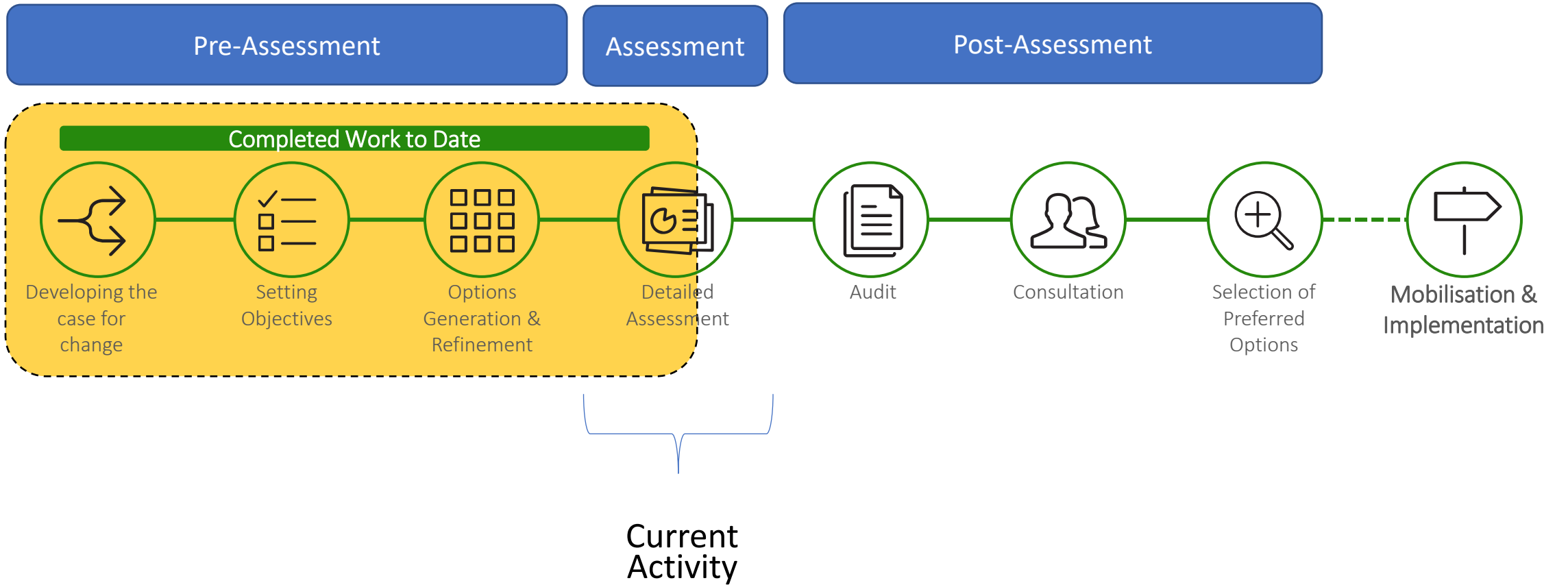
Total Network Mileage of commercial and tendered services in SY

04 Poor performance and reduced coverage makes buses less attractive to passengers.

Existing passengers feel they cannot depend on the network and opt to use other modes.

Status & Refresh of the Process



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SYMCA Bus Franchising Assessment - Update

- The Strategic Case: Is there compelling case for change?
- Financial Case: Are the options affordable?
- Economic Case: Do the options provide value for money?
- Commercial Case: What is the risk transfer?
- Management Case: What resources are needed to deliver?

Schemes being Assessed

	Scheme One EP	Scheme Two Franchise A	Scheme Three Franchise B	Scheme Four Franchise C	Scheme Five Franchise D
Geography	South Yorkshire				
Service Levels	Post July 2023 without government funding (Worst Case) / Post October 2022				
 Depots	Operator Owned (except Doncaster)	Operator Owned (except Doncaster)	SYMCA Owned	Operator Owned (except Doncaster)	SYMCA Owned
 Vehicles	Operator Owned	Operator Owned	SYMCA Owned	SYMCA Owned	Operator Owned
SMEs	No change	No Change / X% of network			

Thank you

Pat Beijer

Acting Executive Director of Transport

South Yorkshire Mayoral Combined Authority

11 Broad Street West

Sheffield

United Kingdom

S1 2BQ





Overview and Scrutiny Committee

Thursday, 21 September 2023

Tram Ownership Transfer

Is the paper exempt from the press and public?	No
Reason why exempt:	Not applicable
Purpose of this report:	Monitoring/Assurance
Is this a Key Decision?	No
Has it been included on the Forward Plan of Key Decisions?	No

Director Approving Submission of the Report:
Pat Beijer, Acting Executive Director of Transport

Report Author(s):
Will Dunnett, Light Rail Programme Director

Summary

To provide a short introduction to the tram transfer programme of works to the members of the Committee.

Recommendation(s)

For the members of the Committee to note the content of the slides.

List of Appendices Included:

A Slides: Tram Ownership Transfer - A Short Introduction

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Tram Ownership Transfer

A short introduction

Overview & Scrutiny Committee

21 September 2023

Pat Beijer



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A. Context

Background

- South Yorkshire's tram network is almost 30 years old.
- The tram network infrastructure and tram fleet are assets owned by the South Yorkshire Mayoral Combined Authority ("SYMCA") (formerly SYPTE).
- In 1997, SYPTE awarded a contract to operate and maintain the tram network to South Yorkshire Supertram Limited (SYSL) to operate and maintain the tram network via a Concession Agreement.
- This Concession Agreement expires in March 2024, when the operational, managerial and financial responsibility reverts to SYMCA.



NewCo summary & aims of the mobilisation

350 tram employees transferred under TUPE	£20m operating cost pa to keep the tram system running	32 Trams to be operated and maintained safely	2 employee work locations to be identified or transferred	5 yr business plan to be delivered to make the system affordable
£14.5m fares revenue pa to be retailed by SYMCA (that's £40k per day)	£100m of investment in tram vehicles and infrastructure to be delivered by Q1 2027	29 route km and lineside infrastructure to be operated and maintained safely	170 IT assets to be replaced	2,650 services operated each week
c.250 operating supply contracts and agreements to be put in place	12m customers pa served to experience a great tram service	1 tram maintenance depot to be run safely and efficiently	48 tram stops to be operated and maintained	1st tram train system in the UK



1. Set up Best in Class Mobilisation Team



3. Achieve a safe, seamless transition on day 1



2. Identify SYSL current operating model and levels



4. Improve resources to provide an improved steady state enabling future growth

B. Mobilising for Public Control

Workstream Overview for mobilisation

A. Programme Structure Activities

A1. PROGRAMME SET UP

- Resourcing of mobilisation team
- Stakeholder & communications plan
- Programme plan detailing and management

A2. DATA & INTELLIGENCE

- Operational data
- Financial data
- Support systems data

A3. TRANSITION AGREEMENT

- Demobilisation activities current operator
- Closing out existing contract commitments
- Handover arrangements of key assets

B. Core Mobilisation Workstreams

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B1. LEGAL

- Wholly-owned subsidiary set up
- Setting up new contract and SLA
- Governance & delegated authorities

B2. IT INFRASTRUCTURE & SYSTEMS

- Establishing new corporate support systems
- Operational systems
- IT assets & infrastructure

B3. PEOPLE

- TUPE arrangements
- People engagement
- Trade Union engagement

B4. RETAILING SYSTEMS

- Set up of new fares retailing systems
- Website & app development
- Ticket vending infrastructure

B5. MARKETING

- Customer service proposition
- Day one plan
- Branding

B6. PROCUREMENT & CONTRACTS

- New contracts in place
- Novation of contracts agreed
- Non contracted supply chain agreed

B7. OPERATIONS / SAFETY

- Specification of service operations
- Operational, safety and customer performance
- Resource deployed – new accommodation

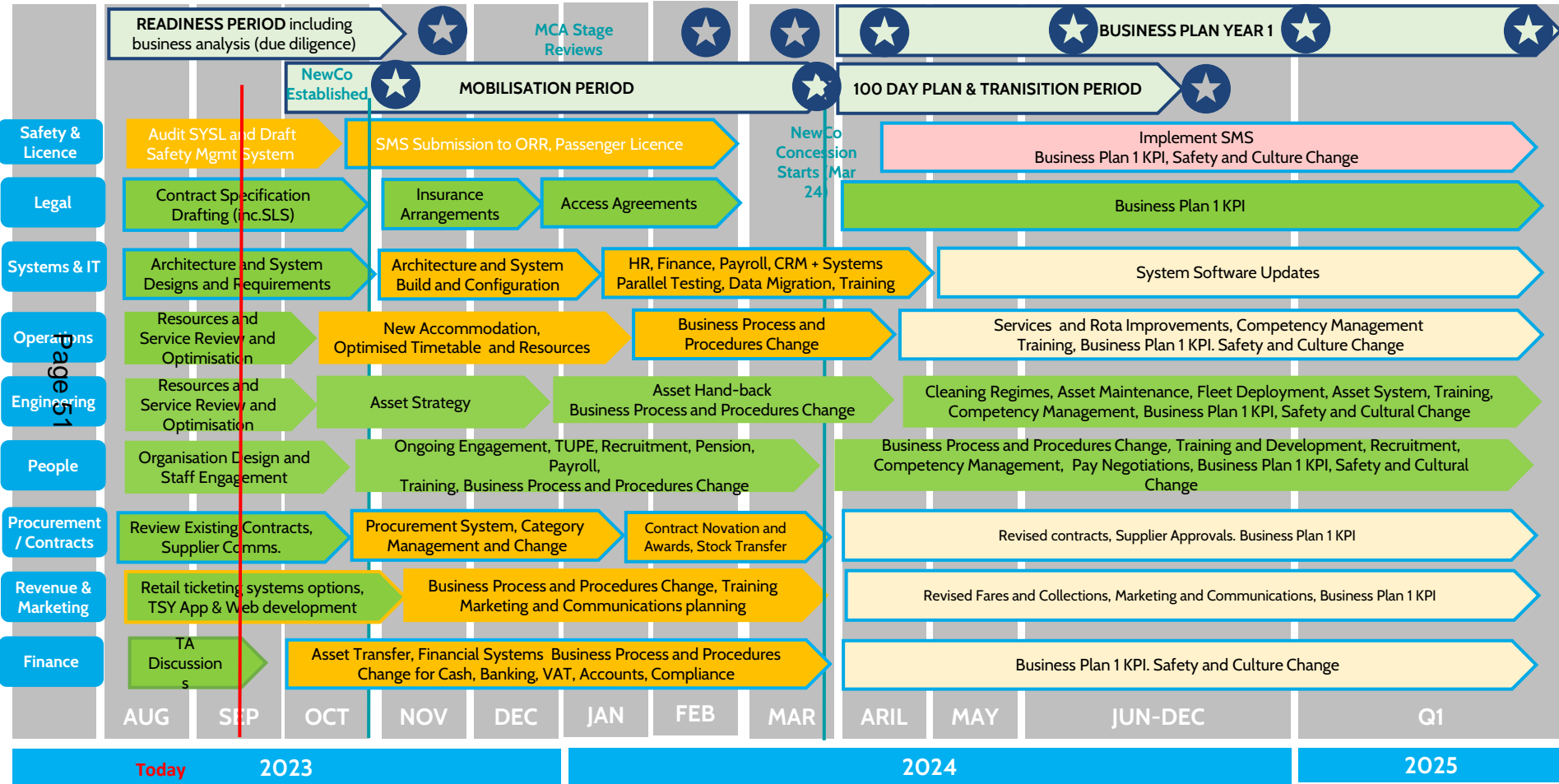
B8. ENGINEERING

- Fleet maintenance & safety planning
- Infrastructure maintenance & safety planning
- Asset renewal project interface

B9. SAFETY COMPLIANCE

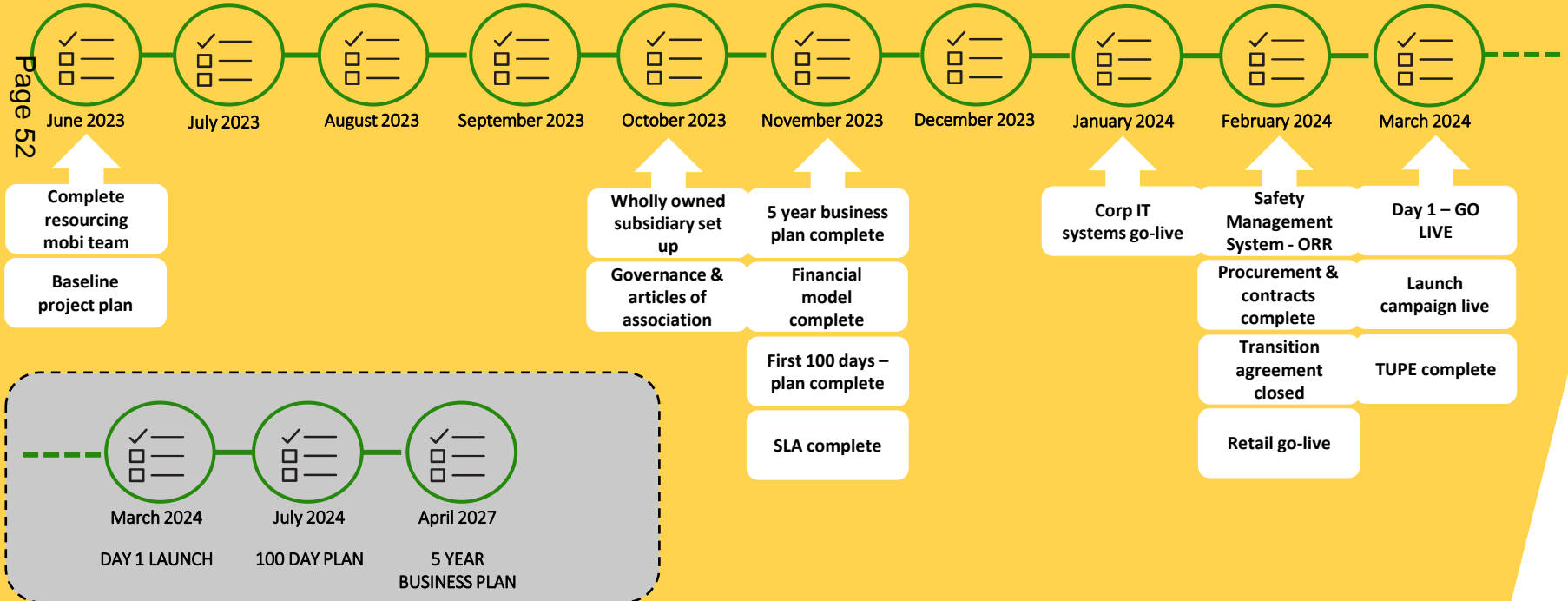
- Day one /week one plan delivery
- Developed assurance / identified risks
- Cultural change and Risk Management Matured

Concession End – Year 1 Deliverables



Milestone summary

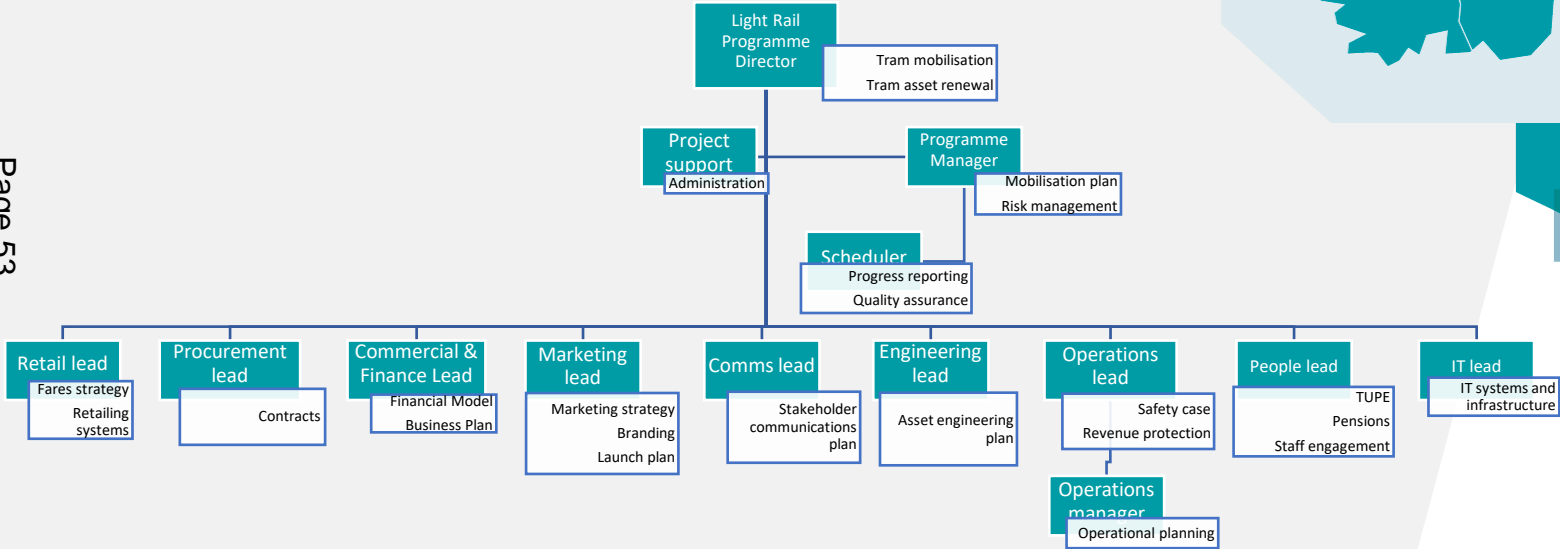
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Mobilisation team resource structure



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NB: Please note that the descriptions for the roles are not fully comprehensive regards deliverables, they intend to offer a top-line view of key deliverables

Thank you

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South Yorkshire Mayoral Combined Authority
11 Broad Street West
Sheffield
United Kingdom
S1 2BQ

